

**SAGE-ING® GUILD**  
**Agreement between the Guild and Facilitators**  
**of Intensive Workshops**

The Goal of the Sage-ing Guild is "Changing the Paradigm from Aging to Sageing®". The mission of the Sage-ing® Guild is to change the paradigm of aging by building a community of leaders to transmit the wisdom of Sage-ing. This agreement is created to maintain the integrity of the Goal and Mission of the Sage-ing® Guild.

**Criteria for Facilitators**

- A Certified Sage-ing Leader.
- Professional Member of the Sage-ing Guild.
- Preference for a team approach with 2 facilitators.
- Experience teaching the major topics of Sage-ing.
- Follow the Agenda established by the Guild.
- Complete the Sage-ing Workbook exercises that correlate with the topics on the Agenda.
- Follow the Classical Process of Input, Reflection, Small Groups and Harvesting the Wisdom.
- Follow the Intensive Budget policies and guidelines.
- Willingness to work as a team with the Regional Coordinator and Training Coordinator.
- Willingness to share information on CSL Training.
- Encourage participants to create a "buddy system" to continue the study of the Sage-ing Program.

**Process for Intensive Workshops**

- Submit a written request (email) for Workshop to the Training Coordinator.
- Submit credentials of facilitators.
- The SG Education Committee provides an Agenda, Workbook exercises, and handouts for Evaluations and the Certification process. All are posted on the Guild's website.
- Upon acceptance of the above criteria, both facilitators and TC will sign an Agreement Form stating expectations of the above criteria.

**General Expectations of the Workshops**

- Workshop provides at least 2 days or 12-16 contact hours of seminar time.

- Facilitators establish a budget using Intensive Budget Guidelines. Tuition includes one Sage-ing® Workbook per participant.
- Facilitators order Workbooks from the Administrative Assistant.
- Preference for all workshops to have enough participants to cover costs or make a profit for the Guild.
- Welcome current Sage-ing Leaders, SL Interns, and/or anyone who has taken an Intensive in the past to attend an Intensive for a discounted fee (established in the budget).

#### Content and Process of Intensive Workshops

- The Education Committee has established an Agenda and all topics are to be covered in the Workshop.
- Facilitators are encouraged to bring their own creative style with the understanding they are enhancing the topic.
- The Classical Method is to be used throughout the Workshop: Input, Reflection, Journaling, Sharing in dyads or small groups and Harvesting Wisdom.

#### Financial Agreements

- Facilitators will submit a budget to the TC as established by the Guild.
- Facilitators may request an advance if necessary.
- Facilitators will complete a financial report following the workshop and submit a copy to the TC and Treasurer. TC will give Treasurer final approval for any payments due.

#### Administrative Details

- The Intensive Workshop will be advertised on the Guild's web site, on other conscious aging websites, and through the facilitator's local venues.
- Information will be e-mailed to the Guild's bulk email list and to prospective interns. The TC can assist with these advertisements.
- A sample brochure is available from TC and/or may be modeled after those posted on the website.
- Registration checks will be made out to the Sage-ing Guild.

#### Instructions for Mailing Forms

1. The following forms are to be sent to the Training Coordinator:
  - a. "Indication of Interest" forms
  - b. List of participants with contact information (Address, phone, email)

- c. Financial Report and Receipts to which will be reviewed and approved and sent to treasurer.
  - d. Evaluations by participants
2. Checks are sent to the Treasurer

As of November 16, 2010 the following persons have these responsibilities to this process:

Training Coordinator:

Maureen Dobson

8050 Niwot Rd #13

Longmont, CO 80503

303-819-2588

[Maureen@wisdomwork.org](mailto:Maureen@wisdomwork.org)

Treasurer:

Terry Jones

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1-503-734-5867

[elderhood@comcast.net](mailto:elderhood@comcast.net)

Administrative Assistant:

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